

Councillors you are duly summoned and members of the public are invited to attend a
Meeting of the Slyne with Hest Parish Council
on Monday 17 November 2025 at 7:00 pm at
The Memorial Hall for the purposes detailed in the following agenda.

November 2025

AGENDA

1. Apologies. Cllr Obertelli has offered his apologies.

2. Minutes of the last meeting. Chair to sign the minutes of the meeting held on 20 October 25 as a true record.

3. Public Participation

At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.

4. Reports

*To receive any reports from Lancaster City Council or Lancashire County Councillors.
To receive any updates from local groups including The Memorial Hall Committee;
Lapwing Fields; any other local group in attendance.*

5. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

6. New items to consider for November 2025

a) Correspondence

- Cllr Burrow was approached by a resident for help. They explained PC owned tree branches are overhanging passing cars and scratching their roof. Can we address the matter as soon as possible.

- b) Ongoing work at the Rec, updated from Highways; scheduled work will be carried out when they can get to it. It is not a priority. Highways feel there is a case to be answered that the PC removed the kerbs when the gate was installed. The consequences of which is that the run-off from the roads is going down our path. This will continue to happen even when they have made their storm drain more efficient.
- c) Play parks; clerk will share a list of any work required. Quotes have been sought for repairs.
- d) CCTV Deferred since last month, no further incidents have been occurred; consider closing the matter.
- e) Cemetery maintenance contract – amended to reflect the working hours and all tasks included.

- f) Memorial Hall; a request for help with planning permission has been received by Cllr Atkinson who will update council with progress and likely costs. Council are asked to consider covering the costs involved with the application. Confirmation of the likely costs will be shared at the meeting.
- g) Tree Report – meeting with our contractor to discuss any work that needs to be carried out to be scheduled – confirm which councillors would like to attend.
- h) Lapwing Fields (25/00805/OUT) Cllr Hartley will share updates on objections to this planning application.

7. Ongoing Items

To receive any updates regarding ongoing items and agree any actions arising from them, to include any ongoing projects of Repairs at The Rec ; Repairs on the Foreshore ; Improvements at Slyne Cemetery.

8. Budget Preparations 2026-2027

To agree a date to meet to discuss the budget for 2026-2027

9. Planning Applications

To note that the following planning application(s) has been submitted to Lancaster City Council and circulated to members of the Council since the last meeting:

Nothing to report.

To note, any planning applications received and circulated to members of the Council since publishing the agenda.

To note, those planning applications that have been notified as approved/refused by Lancaster City Council since the last meeting. The following were; Permitted/Approved

25/01405/FUL Birklands Demolish & Rebuild Refused

10. Finance

- i) To note there have been **£7,546.48** receipts into Nat West since our last meeting and **£812.59** into Unity Trust Bank.
- ii) To note on **11/11/2025** the balance of the Reserve Bank account is **£34,983.40** and interest applied to the account of **£30.21** on **31/10/2025**. To note the balance of the Nat West Current account is **£12,818.63**. To note the balance of the Unity Trust bank account is **£62,851.05**
- iii) To note any receipts since publishing the agenda
- iv) To approve the following payments and receipts, including any retrospective items listed.
- v) **To note; Payment to Proludic held until the equipment is inspected.**

Regular Payments	£	Receipts	£
Bank Charges	£7.75	VAT refund	£7,217.93
Printing	£9.99	Stripe Receipts (muga)	£79.05
Mobile Phone	£6.25	SWH Football Club	£250.00
Salaries / Pensions	£1890.20	Nat West int	£30.12

Eon Next (MUGA)	£50.52	Insurance Refund	£52.59
Broadband	£44.45	Funeral	£490.00
Easy Website	£36.96	Funeral	£270.00
HMRC (Quarterly)	£0.00		
Rydal Comms	£46.78		
DC Garden	£300.00		
Envirocare	£955.82		
Other payments			
Proludic - zip line	£16,664.95		
Proludic - groundworks	£420.00		
Topiamour Hornbeam Tree	£270.00		
Topiamour Holly Hedge	£3,960.00		
PKF Littlejohn	£378.00		
Lancaster CC Bins	£2,412.00		
Elf Costumes	£92.45		
Napkins	£6.63		
Royal British Legion(wreaths)	£40.00		
Remembrance Refreshments	£24.73		
Christmas - Hall Hire	£260.00		
Office chair	£312.00		

11. Open Spaces

To record the regular weekly inspection of our two playgrounds and any issue found.

Playground inspections took place on the following dates;

03/11/2025 and 11/11/2025

There was significant flooding which closed the MUGA for the w/c 3/11/2025

To discuss any report on the condition of any other parish assets or land; for example bins, benches, grassland, trees.

Bins purchased for outside the Memorial Hall, Hatlex Bridge and Manor Lane Play area, we await installation.

12. Biodiversity and Climate Matters

The results of the tree survey carried out every three years has been received. A dead tree needs to be felled on the Rec and a replacement planted. Next survey is due September 2028.

13. Parish Events

Remembrance Day / Christmas Fair / Memorial Hall Events – Verbal update

14. Newsletter

Verbal update regarding the newsletter from Clerk.

15. To receive any items for a future agenda

16. Date and Time of the next meeting Monday 15 December 2025 at 7:00pm

Louise Ash Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB,

Clerk@slynewithhest-pc.gov.uk, 07767 628 999

Louise Ash